



**BURGMANN COLLEGE**

*Affiliated with The Australian National University*

**The Burgmann College Alumni Association  
A part of Burgmann College Inc**

**Constitution**

**Name, Establishment and Status**

The name of the Association is “The Burgmann College Alumni Association”. The Association may be referred to as “The Burgmann Alumni” or “BCAA”. The Association is established as from 1 October 2011 as part of Burgmann College Incorporated.

**Members**

All alumni of the College as defined in the Rules of Burgmann College Inc are members of the Association. Persons who have resided at College for less than the time specified in the Rules may be admitted as members by decision of the Committee.

All other members of Convocation of the College are honorary members of the Association. Honorary members may participate in the Association as members including as Committee members though they may not vote in elections for the Committee.

Members or honorary members may opt to terminate their membership.

**Aims**

- To foster the interests of Burgmann College including the Burgmann Residents’ Association;
- Promoting friendship amongst Burgmann College Alumni;
- Facilitating connections between the College and its Alumni that recognise, celebrate and honour their Burgmann links, collegial traditions, culture and spirit;
- Advocating and promoting the Burgmann College residential experience;
- Supporting the College’s fundraising initiatives, including resident scholarships/bursaries and enhancements to College facilities and services;
- Providing career support for current residents and/or new graduates through networking opportunities, advice and/or mentoring, and other such initiatives;
- Working with the College Principal and relevant College personnel, facilitating where appropriate other such mutually beneficial activities and opportunities whereby Alumni can assist each other, current Burgmann residents, and the College.

## **Powers**

The Association may

- make recommendations, provide advice or provide assistance to the Council, Board and College personnel relating to the Aims of the Association
- make nominations for appointment to the convocation positions on the Council of Burgmann College Inc
- effect communication amongst its members

Otherwise, the Association may only act under the direction of the Council or Board though the Association's Committee may make recommendations for such direction.

## **BCAA Committee**

There shall be a Committee of the Association comprising

- President;
- Two vice-presidents;
- President of the Burgmann Residents Association, as ex officio;
- Burgmann College Principal and Director of Advancement (however designated), or their nominated representatives, as ex officio; and
- Up to nine additional Members.

The Committee shall exercise the powers of the Association between general meetings and manage acts of the Association as directed by the Council or Board and make recommendations for such direction.

The Committee may meet as it sees fit. The quorum at a committee meeting shall be 4 and are to be held either in person, or virtually.

Should a decision need to be made by the Committee in one of these forums and some members are unavailable to attend, votes can be provided to the Committee President or their designate in accordance with the proposed agenda up to 24 hours before the meeting.

Any Association member may participate in meetings of the committee with the Committee's agreement but have no voting rights.

## **Alumni Chapters & Groups**

Chapters and groups may be created as subset Alumni circles within the Association, based on geographic location, academic discipline, special interest, cultural group, etc, in accordance with the Alumni Chapter Policy & Guidelines, and subject to the approval and direction of the BCAA Committee and Board.

Chapters and Groups may be administered by a committee or by individual Alumni representatives who have volunteered to undertake this role and are willing to meet the

criteria for maintaining 'active' status, that being at least one Alumni event or gathering per year.

### **Annual General Meetings**

#### **Ordinary General Meetings**

Ordinary General Meetings of the Association may be called by the committee as it sees fit or must be called by the committee at the request of 100 members of the association. The quorum at a general meeting shall be 17 members.

Ordinary General Meetings can be held either in person, virtually or both.

Proxy's may be utilised to vote in Ordinary General Meetings in accordance with the proxy functionality as described under 'Annual General Meetings'.

#### **Electoral General Meetings**

There shall be an electoral general meeting at every second year at which all Committee members shall be elected or re-elected. Casual vacancies in the committee may be filled by decision of the committee.

Electoral General Meetings can be held either in person, virtually or both.

Proxy's may be utilised to vote in Ordinary General Meetings in accordance with the proxy functionality as described under 'Annual General Meetings'.

#### **Patrons and Ambassadors**

As decided by the Board, Judy Middlebrook and The Hon Peter Garrett AM are patrons of the Association. On advice from the Committee, the Board may appoint additional patrons.

All former Presidents of the Burgmann Residents' Association are Ambassadors of the Association.

#### **Changes to this Constitution**

Changes to this constitution may be made by vote in favour by at least two thirds of at least 17 members. Such a vote may be taken by any means at any time.